

Meeting Subject:				
FMPG Board Meeting				
Location:	Ferguson Marine (Port Glasgow)			
Date:	25 <sup>th</sup> November 2021	Time:	11:00	
Chairman:	Alistair Mackenzie			
Participants:	Non-Executive Members			
	Alistair Mackenzie, Chairman (AMac) John Hudson, Non Executive Director (JH) Alan Johnston, Non Executive Director (AJ) Robert Mackenzie, Non Executive Director (FA) Alison Mitchell, Non Executive Director (AM) Stuart Smith, Non Executive Director (SS)  Executive Members  George Crookston, Chief Financial Officer (Gram Hair, Turnaround Director (TH)  In Attendance  David Palmer, Strategic Industrial Assets Divided Partial attendance for specific agenda items: John McMunagle, Trades Union representation David Henderson, Compliance Director (DH) Peter Cochrane, Interim Programme Director	C) ision (DP) ive (JMc)		

Item	Minutes
1	Apologies for absence
	No apologies noted.
2	Declarations of Interest/Conflict
	No declarations of interest / conflict were given
3	Engagement with Workforce/Trades Union Representatives
	AMac welcomed JMc, GMB Trades Union Rep, to the meeting and asked if he had any matters to raise.
	<ul> <li>JMc informed the Board that the Trade Union had reluctantly taken the decision to communicate no-confidence in the Board of Directors, and the Senior Management Team, to the Cabinet Secretary in an upcoming meeting.</li> </ul>



The basis for their dissatisfaction and that intimation was related to a) their view of a lack of progress/improvement being made in the business, b) the competence of some of the Senior Management Team, c) that they were dissatisfied with the recent suspension of three employees and the investigation process, and d) that their members and FMPG own staff were being left short of work to do whilst resource had been brought in from overseas through agencies.

- TH responded to the resource issue and the allocation of work, and expressed that he did not believe that to be the case, and asked for specific examples to be provided.
- AMac expressed disappointment that the Trade Union had felt the need to communicate their points to the Cabinet Secretary without having engaged with the Board or Senior Management team first.
- In respect of the employee suspensions, AMac noted surprise as to why the Trade Union would be unhappy with the Management Team taking action on alleged issues of Health & Safety, and seeking to have them investigated fully and properly.

AMac thanked JMc for his input and JMc left the meeting.

## Health, Safety, Environment & Security

DH joined the meeting to provide an update on progress on Health and Safety.

In addition to the general update, there was also discussion on the alleged Health & Safety breaches relating to the employee suspensions referred to by the Trade Union rep. This included some visual overview of the operations concerned.

GC left the meeting before and whilst this subject matter was discussed.

- MA noted that an investigation was being carried out in respect of a poorly executed lift operation from the previous Monday.
- Head of HSE recruitment progressing, and new start expected at beginning of January.

## 5 <u>Turnaround Director's Report</u>

TH confirmed that there was no material change since issuing the pre read.

## **Commercial Proposals**

TH provided additional verbal update to the Board on a commercial opportunity which remains of interest for FMPG.

From the discussions that followed, a number of actions were raised with reviews to be undertaken on the following areas:-

- a. Design Integrity.
- b. Estimate Norms.
- c. Risk Profile for build and programme.



	Functional Updates		
5a	801 programme/plan review – TH advised that the Executive had reviewed the re-baseline and that the resulting August 2022 delivery for 801, whilst challenging, is credible and achievable and will be signed off by the full team shortly.		
	AJ and SS were due to visit the yard on 7 <sup>th</sup> December, during which they would review progress on 801 and review the plan and would include some focus on the commissioning plan.		
5b	801/802 Monthly Pack		
	PC joined the meeting, and talked the Board through his pre-read Project Report, and also updated the Board on progress, including systems and process improvements around the control of work packs and materials management.		
	Matters raised included:		
	<ul> <li>Commissioning Manager – the recruitment and filling of this role is underway, with quality candidates difficult to find. Commissioning plan needs to be robust.</li> </ul>		
6	Approval of Minutes of Board Meeting held on 25th September 2021		
	AMac sought approval of the previous Board Minutes for the meeting on 25 <sup>th</sup> September 2021.		
	The minutes were approved with agreement to publish on the FMPG website.		
	Matters Arising and Review Actions Plan		
	No matters to raise.		
7	Finance Update – Management Information Update		
	GC confirmed that there was no significant change since issuing the pre read.  No points of clarification were required on the Monthly Finance Report.		
8	Minutes of Audit & Risk Committee		
	RMac and GC confirmed that there were no significant changes post-issue of the pre-read.  AMac requested visibility of the risk register summary to be available for the next Board meeting.		
9	Strategic Development Plan		
	TH provided an update to the Board on the process for requesting additional funding to commence the business case for investment and upgrade of the yard facilities and capabilities, including new systems referred to earlier in the meeting.		